

Event Proposed Plan & Goals

Event Name: _____ Event Date: _____

Please use this page as a guide when compiling your plan and goals. All questions must be addressed in order to receive approval for your event.

1. Please describe your event with as much detail as you have at this point.
Please include location, dates, times, schedules, layouts, speaker names, types of activities, etc.
2. Describe your target audience
Families, senior citizens, youth, men/women, etc.
3. Does your event involve children and/or vulnerable adults? If yes, please explain.
4. Will there be alcohol at your event?
 - a. Sold, Free, or BYOB
 - b. What type of alcohol?
5. Expected number of people to participate
6. What is the intended result for your event?
How will your event promote all three pillars of stewardship?
How will your event be Christ-centered?
7. How do you plan to measure the success of your event?
8. What specific goals do you have for your event?
9. Please check all of the following items that apply to your event:
 - Raffles (Raffle, 50/50, Euchre, Bingo, etc)
 - Millionaire Gaming (Poker, BlackJack, Roulette)
 - Sale of Alcohol