

St. Joseph SCRIP Program

General Policy

Revised August 2020

PURPOSE

The purpose of the St. Joseph SCRIP program is to meet the needs of the school/church and to allow St. Joseph School families an alternative means of reducing the applicable tuition rate in a given school year. The participating families may purchase at face value, certificates acquired from the SCRIP program. Each retailer has independently established a percentage of the certificate that can be used to discount the participating family's tuition. St. Joseph School will apply 50% of the **profit** from your SCRIP purchases toward your child's tuition or religious education fund or technology fund and 50% towards the general SCRIP fund. Either way, your child benefits from this program.

PROCEDURE

Participants can place orders online at shopwithscrip.com or by filling out an order form. Order forms may be picked up at the parish business office or the school office at any time. Order forms must be turned in to the school office (via Friday folder) or parish business office by Monday morning at 9:00 am. Orders that are not turned in by the deadline will wait an extra month for processing.

Payment must be included with your order form. The order will then be returned with the oldest child in the family via Friday folder or you may pick it up at the parish business office on Thursday or Friday from 8-2 (or call Jenny to make other arrangements). There is a form that must be signed by any parent that chooses to have the certificates brought home by their child. This rule protects us, as well as you, the parent. The school cannot be responsible for any lost certificates.

WHO CAN PARTICIPATE

Anyone can participate in our SCRIP program. All families are permitted and encouraged to obtain orders from relatives and friends. If orders are obtained from friends or relatives, your child can only receive credit toward their tuition if an enrollment form is completed. This form states to whom the tuition credit should be given. The enrollment form is attached and only needs to be completed once. It will be on file at St. Joseph School. If at any time a family member, friend, or relative wishes to change to whom they will give tuition credit from that point forward, then a new enrollment form must be completed.

WHAT IS THE TIME PERIOD CREDIT IS EARNED

Each year, monies will be earned from July through June for tuition discounts. The amount will automatically be credited from the tuition balance when school begins in September (or rolled over if there is not a student attending St. Joseph School).

BENEFITS

All business places that participate in our SCRIP program give a different percentage back to the schools. Participating merchants and percentages assigned by the merchant are subject to change without notice. The school has no control of this. Percentages established by the merchant at the time of purchase is the percentage that a participating family will be credited.

CREDIT

You may start earning tuition credit for your child/children at any time. If you earn more money than is needed for your child's tuition for the current year, you may roll over to the next year. At the end of 8th grade, if there is money left, it will be applied to the general SCRIP fund. Parents may request grandparents or other family members to have their profit applied to their child's tuition if the other parties complete an enrollment form. Credits earned in the St. Joseph SCRIP program cannot be transferred to any other school or program.

REFUND-EXCHANGES

A refund of credits from St. Joseph School will not be allowed under any circumstances. If a participating family leaves St. Joseph School for any reason, any accrued credits not previously applied toward tuition will be placed in the general SCRIP fund.

If you make a mistake on the order form, we cannot refund your money. If we make a mistake on the order, we will either correct the order or refund your money.

LIABILITY

St. Joseph School is not liable for lost or missing certificates. St. Joseph School is not liable for damages incurred as a result of changes in the policies established by participating merchants.

TERMINATION

St. Joseph School reserves the right to terminate the St. Joseph SCRIP program at any time.